

Calvary Christian School



Parent / Student Handbook

Calvary Christian School
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Greer, SC 29650

Phone

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Email

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Website

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School Hours

Monday - Friday
7:30 am - 3:00 pm

Office Hours

Monday - Friday
8:00 am - 3:00 pm

After School

Monday - Friday
3:15 pm - 5:00 pm

School Mascot

Eagles

School Colors

Burgundy and White

School Motto

"Equipping Students for Servant Leadership"

School Song

"Servant's Heart"

School Yearbook

Wings

School Verse

Psalm 78:6-7 "That the generation to come might know them, even the children which should be born; who should arise and declare them to their children: That they might set their hope in God, and not forget the works of God, but keep His commandments:"

Welcome Letter

Dear Parents:

Thank you for allowing us to be part of your child's education. Our goals are, first, to bring each child to the saving grace of Jesus; second, to encourage them to have a vital relationship with Him; and third, to inspire them to follow the Lord's leading in their lives (especially in full-time Christian service, if He so calls them). A high-quality education is the medium with which we strive to meet these goals.

Our faculty comprises individuals with many years of experience in their specialized fields (some with more than 25 years of teaching experience), and our full-time staff at CCS represents 110 years of experience heading into the 2026/2027 school year. You will find each classroom organized and structured, and each teacher compassionate toward your child's needs. You will also find that our staff is made up of committed Christians dedicated to nurturing your child spiritually.

For our curriculum, we use A Beka Book, Bob Jones Press, Apologia, and Easy Grammar. To maximize the educational experience for each child, we have chosen materials we believe best address each subject and align with our above-stated goals in a Biblical, spiritual way.

Thank you for considering Calvary Christian School to meet your child's educational needs.

Sincerely,

Jim Clinton
School Administrator

Pastoral & Administrative Staff

Pastor: Nathan Thomas

Administrator: James (Jim) Clinton

Preschool Director: Joy Redlinger

Office Manager/Finance Assistant: Laura Young

Finance Manager/Office Assistant: Naomi Danton

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School Information

Our History

Reverend Gene Turner's vision of a quality Christian School as a ministry of Calvary Baptist Church became a reality in August 1974, when Calvary Christian School opened its doors to a few kindergarten students. By 1980, the school had grown so much that it had to move into the fellowship/educational facility behind the church. In 1986, the church purchased Duke Street Elementary School and moved there. By 1995, the school had grown to include infants through eighth grade. A high school was added in the 1996-97 school year. The Lord further blessed Calvary when, in 2008, we sold the Duke Street location and completely remodeled our Calvary Street location. The school moved to its newly renovated facilities in January 2009. Nathan Thomas, an alumnus of Calvary Christian School, became the pastor of Calvary Baptist Church in 2015 and is very involved in the school via administrative decisions, teaching Bible classes, and some coaching. For several years, our preschool began at age 2, but a K1 class was added back to our preschool program in 2025. We look forward to the future with great anticipation!

Pledges

American Flag

"I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one nation under God, indivisible, with liberty and justice for all."

Christian Flag

"I pledge allegiance to the Christian flag and to the Savior for whose kingdom it stands; one Savior, crucified, risen, and coming again, with life and liberty for all who believe."

The Bible

"I pledge allegiance to the Bible, God's Holy Word. I will make it a lamp unto my feet and a light unto my path; I will hide its word in my heart that I might not sin against God."

Chain of Command

The school has developed a very simple, but effective, chain of command. Any question or complaint should first be handled at the level of occurrence. If, for example, a parent has a complaint with a classroom teacher about their child, an appointment may be arranged through the school office or directly with the teacher for a parent-teacher conference. If satisfaction is not gained, only then should the parent go to the next highest authority.

The Chain of Command is as follows:

Parent/Student > Teacher > Administrator > Pastor

3-Point Mission

Our overriding mission that influences everything we do is:

- Share the gospel of Jesus Christ with each student, guiding them to salvation.
- Encourage staff and students in a vital, personal relationship with our Savior.
- Inspire young people to follow the Lord in Christian service.

Goals

It is our mission to provide the best possible education for children based on their individual needs, interests, and abilities. To achieve this, it is important for our school program to accomplish the following objectives:

- Nurture each child in a Christian atmosphere of love, understanding, and guidance.
- Provide an opportunity for each student to accept Christ as their personal Savior.
- Instill the unshakable belief in each student that Jesus Christ is the Son of God, and He desires to be Lord of their individual lives.
- Provide an academic, Bible-centered education taught in a Christian atmosphere.
- Lay a foundation for a personal vocation by imparting academic fundamental skills.
- Introduce a wide range of vocational possibilities to children from preschool through 12th grade, while emphasizing a lifetime of Christian service no matter the chosen vocation.
- Develop good citizenship and dedicated patriotism.
- Help each student develop their personality based on the proper understanding of themselves and their relationship to God.
- Build character and guide students in achieving self-discipline.
- Teach good health habits and wise use of leisure time.
- Help students maintain good study habits.
- Encourage personal moral standards, responsibility, and respect for fellow man.
- Cooperate closely with the parents in the social development of the student.

Statement of Faith

Calvary Christian School is a ministry of Calvary Baptist Church. It operates under the authority of the pastor, deacons, and church congregation. The Calvary Baptist Church By-Laws are an instrument by which the school is managed and directed. The school subscribes to the statements of faith below.

Things we most surely believe among us: (Luke 1:1)

1. We believe in the infallible verbal inspiration of the whole Bible. (II Timothy 3:16-17)
2. The triune God (Matthew 28:19)
3. The Genesis account of creation (Genesis 1:1)
4. The virgin birth of Jesus Christ. (Matthew 1:20)
5. The deity of Jesus Christ. (John 10:30)
6. The vicarious sacrifice of Jesus Christ. (Hebrews 2:9) That salvation is wholly by grace through faith in Jesus Christ (Ephesians 2:8) and that all believers are preserved in eternity. (I Peter 1:5, John 10:27-30)
7. The bodily resurrection and ascension of Jesus, and the bodily resurrection of His saints. (I Corinthians 15) The personal and bodily second coming of Jesus Christ as the crowning event of the Gentile Age (Acts 1:11) to set up His kingdom on Earth and to rule upon the Earth for a thousand years. (Revelation 20:6)
8. The Bible doctrine of eternal punishment of the finally impenitent. (Matthew 25:46)
9. A scriptural church is a visible assembly of baptized believers, covenanted together under New Testament principles.
10. We hold what true Baptists have always held: that the Great Commission was given to the churches; that in kingdom activities, church is the only unit in associated work; that each church should exercise equal authority; and that the churches should meet their responsibilities according to several abilities.
11. All cooperating bodies, such as associations, conventions, boards and committees, etc., are and properly should be servants of the churches. (Matthew 20:25-28)
12. Scriptural baptism is by immersion of believers, administered by the New Testament Church; the Lord's Supper is a memorial ordinance, restricted to believers.

Official Bible Text- King James Version

The Bible, though not the only textbook, will be taught with its principles used as guidelines for all other learning. Bible study is recognized here as of fundamental importance and is a required subject. It augments the work in English, history, and other academic areas. Without it, a child can hardly be considered educated in the true sense. The Bible gives the best guide for this life and the only hope for the life to come. There is no other book that can so enrich the minds and hearts of men as “The Book of Books”. *The King James Version is the translation used at Calvary Christian School.*

Statement of Policy

This handbook is neither a contract nor an offer to contract. Calvary Christian School reserves the right to make changes in objectives, policies, regulations, fees, and offerings as circumstances or needs require. Calvary Christian School operates as a ministry to assist parents in their responsibility (Deuteronomy 6:6-7) to help their children conform “to the image of His Son” (Romans 8:29). The Bible is the basis of all our education and foundational to the ministry of the school. We desire to give each child the maximum knowledge of academic subjects filtered through the truth of God’s Word. No subject can be taught in its truth if its Originator is ignored. Only teachers who have had the born-again experience (John 3) can give a child the education God expects in keeping with His Word. Any parent who has academic or spiritual expectations for his children other than those stated above is likely to be dissatisfied with our program. All children, new or returning, are accepted on a trial basis. Calvary Christian School will not retain any student whose attitude and actions (along with those of their parents) are not in harmony with the stated and implied policy. Calvary Christian School expects full cooperation from children, parents, and guardians in the educational, discipline, and procedural policies. Parents must agree to adhere to all discipline policies set forth by the administration.

Nondiscriminatory Policy

Calvary Christian School admits children of any race, color, sex, national or ethnic origin to all the rights, privileges, programs, and activities, generally accorded or made available to students of this school. Calvary Christian School does not discriminate based on race, color, sex, national or ethnic origin in the administration of its educational or ethnic admissions policies, scholarship programs, and athletic or other school-administered programs.

Admissions Policies

Admissions Policies and Procedures

- Written application for enrollment must be submitted with appropriate fees, records, forms, tests, and recommendations for admission procedures to begin.

Requirements for enrollment are as follows:

- Schedule a school tour and pre-interview with the administrator.
- Submit enrollment paperwork and transcripts request form to the school office manager, along with the non-refundable fee for assessments. This fee will be applied toward the registration fee should you choose to complete the enrollment process.
- First-time enrollees will likely be asked to take assessments in core courses (language arts and mathematics) to determine recommended grade level and provide information to the parents and teachers of strengths and weaknesses. Tutoring may be recommended to ensure academic success.
- All students must have up-to-date South Carolina DPH immunization records (Form 4024 Certificate of Immunization or Form 1126 Certificate of Religious Exemption).
- Parents or legal guardian(s) driver's license (or other valid government-issued ID).
- If there is a situation where a child is not living with their birth parents, we will need court documents showing guardianship and court-authorized visitation of other parties.

An interview is conducted by the administration with parents/guardian and child to ascertain both academic and spiritual limitations for enrollment at CCS.

Parents must agree to submit their child to the rules, procedures, discipline, and overall program of the school. This is done by signing each point of the Statement of Cooperation.

- A student's conduct and disciplinary record will be inspected carefully before admission. Admission may be refused for any of the reasons below, and concealing this information during the application process will result in expulsion from CCS:
 - Suspension or expulsion from school
 - Police record
 - Court probation
 - Participation in smoking, drinking alcoholic beverages, or use of illegal drugs.
- We reserve the right to deny admission to any child if, in the opinion of the administration, it is in the best interest of the school to do so.
- No student will be enrolled if there is an outstanding account at another school.

Age Requirements

In South Carolina, children turning 5 by September 1 are required to enroll in kindergarten unless they receive a waiver from their school district to wait a year before beginning school. Children in preschool through first grade should reach the age of their respective class by September 1. Early enrollment waivers may be agreed upon with administration; however, it is understood that the child may be deemed not ready physically, mentally, or socially by the administration, and may therefore be asked to repeat that grade. If a student is transferred to another school, we cannot guarantee that the student will be placed in the same grade that Calvary Christian School has permitted.

Immunization Requirements

South Carolina law requires all students enrolled in a South Carolina school to present a current, valid South Carolina DPH immunization certificate. No student will be enrolled without proper immunization documents from the SC Department of Public Health (Form 4024 Certificate of Immunization or Form 1126 Certificate of Religious Exemption).

Transfer Students

Calvary Christian School has adopted a curriculum that provides each student with the opportunity to excel academically and spiritually. This high school program is based on a 4-year rotation that provides all necessary credits for the student to advance to the collegiate level. In some situations, for students who transfer to CCS from another school or homeschool program, duplicate courses may be necessary.

Proof of Citizenship

All parents/guardians are required to show proof of citizenship by submitting a copy of their current driver's license or valid government-issued ID to the office as part of the enrollment process.

Re-Enrollment

Current students are given the opportunity to enroll for the upcoming school year first, before enrollment opens to new families. Re-enrollment forms should be completed, the registration deposit paid to the office by the end of the early enrollment period, and the remaining balance paid by the May deadline to be guaranteed enrollment in the fall.

Withdrawals

Withdrawals from school must be made through the school office. It is understood that the full tuition for the remainder of the current semester is due when a parent notifies the office of the withdrawal; the official withdrawal form must be completed and submitted to the school office. Students requesting to transfer to another school who have attended one day or more of any semester will owe the full semester tuition. No records will be released until all bills regarding the student(s) account are paid in full and all school-owned supplies and rental textbooks have been returned (when applicable).

A student will be requested to withdraw from school at any time they or their parents/guardians are found to be out of harmony with the rules and policies of Calvary Christian School. In such event, no refunds will be made of any tuition or fees. Administration carefully decides when withdrawal requests are made. No further review or appeals will be considered.

Student Records

Upon request, copies of all records of students who withdraw will be forwarded directly to the receiving school, and will be sent only after the finance account is made current. Records to be forwarded to the receiving school include: permanent records, health records, and all records received from the public school system. Original records will never be given to the parent. Student records are confidential and are never revealed to unauthorized persons. Families requesting more than one copy of each child's records will be charged \$5.00 per additional copy. CCS will retain original student records, which will be placed in storage after 2-3 years. We will charge a \$25 fee to retrieve and send records that have been moved to storage.

We will send, free of charge, one transcript per student to a requesting school, college, or prospective employer. The fee for each additional transcript will be \$5.

Expulsion Policy

In the event a student is expelled, they must leave the school campus with a parent and are not permitted to return for any reason.

A student may be considered for re-enrollment, at administrative discretion, after at least one full academic year has passed from the date of expulsion.

Accounts Payable

Payments

Although the annual tuition fee is divided into monthly payments for non-ESTF families and quarterly payments for ESTF families to help families financially, it should be understood that students are enrolled and classrooms are staffed for the full school year; therefore, tuition is due for a full semester even if a student withdraws before the end of any semester.

Late Payments

Monthly tuition payments are due on the 1st of each month, with the first tuition payment due August 1 and the last tuition payment due May 1. *Tuition payments made after the 5th of the month are considered past due and will be charged a late fee of \$25 per child.* Students may be dropped from the class roster on the 21st of the month and not allowed to return to class until payment is made. There will be a reinstatement fee of \$25 per child if a child is dropped from the rolls.

After-school care and tutoring will be billed weekly and will be due 1 week later. Children may be dropped from these programs and not allowed to return the following week if fees have not been paid.

If any parent has an unavoidable life circumstance that may affect their ability to keep their finance account current, please call the school office to schedule an appointment with administration to discuss potential arrangements.

Methods of Payment

Cash or checks made payable to Calvary Christian School may be brought to the office during office hours by the 5th of each month to avoid a late fee. Payments may be made online through QuickBooks with a bank account routing number or credit/debit card.

Families approved by the SC Department of Education for a scholarship through the Educational Scholarship Trust Fund will submit tuition and fee invoices to Class Wallet, who will pay the invoice to CCS. Each family is responsible for payment of any fees billed to you that are not covered by the scholarship, whether because the scholarship does not cover those services or because you have used all the scholarship money.

Students will not be permitted to participate in graduation exercises or receive their end-of-year packet (includes report cards and standardized testing results) unless their financial account is current (including the re-enrollment balance if returning).

Academic Policies

Academic Programs

Calvary Christian School recognizes that all learning is religious in nature. Learning is not neutral; it expresses either Biblical philosophy or humanistic philosophy. Upon this basis, Calvary Christian School makes no apology for the Bible as the absolute and final authority in matters of faith and practice. In all subjects, material is presented from a Biblical frame of reference. Learning, in the Biblical view, requires discipline of mind and body. An undisciplined life is largely unproductive. Calvary Christian School recognizes that Christian education begins in the heart and will. Therefore, we endeavor to faithfully present the gospel of the saving grace of our Lord Jesus Christ, that each heart may be made new by faith and trust in His finished redemptive work on the cross. Salvation is an individual matter. Society benefits when individual hearts are in a correct relationship to the triune God. The educational program is made up not only of traditional academic subjects, but also includes music, chapel, computer, art, physical education/recess, and special events. The curriculum is designed to assist a student to develop, achieve, and master academic disciplines, as well as to form values for living and leading with a servant's heart.

Affiliations

Our school is a member of the American Association of Christian Schools (AACCS), the South Carolina Association of Christian Schools (SCACS), and Child-NET (CNET).

Chapel/Bible Class

- Elementary (K5-4th) will have daily Bible lessons in the classroom and a weekly chapel service on a specified day (usually Wednesday). The chapel uniform is required each chapel day.
- Middle School-High School (5th-12th) will have daily Bible classes and a weekly chapel service on a specified day (usually Wednesday). The chapel uniform is required each chapel day.
- Students are asked to bring a King James Version Bible to class and chapel. (No other version will be permitted at CCS).

Communication

We communicate through the Schoolworx program; therefore, at least one parent/guardian must be responsible for monitoring communication through Schoolworx. After enrolling, parents will receive an email with information to sign up for Schoolworx. This program allows you to communicate with the school and your child's teacher. This program also allows you to see the school calendar, your child's grades, behavior, and other school-related information.

Progress report cards will be sent via Schoolworx approximately every three weeks, and quarterly report cards will be sent at the close of every 9-week period. Daily grades may be viewed in your Schoolworx account. Any questions regarding the grades may be sent to the teacher through the messaging center.

Grading Guidelines

Grades measure academic performance and are used to report achievement relative to the attainment of classroom objectives. To ensure that pupil assessments are based on data, teachers will keep records of teacher observations and student participation, samples of student work, and any other records that reflect the individuality of the classroom program. When evaluation symbols are used on student work (e.g., homework, written papers, projects, activities, etc.), the marking symbols will coordinate with report card symbols.

To ensure that each student attains as much as possible academically while at Calvary Christian School and to eliminate difficulty in meeting graduation requirements by the end of high school, all students in 5th-12th grades must follow the course of study recommended to them by the administration. It may be necessary at times for a student to take a PACE, do independent study, take an online course, or attend summer school to make up any failed/missed courses. (See Summer School and Promotion/Retention Policy sections for exact requirements).

Elementary & Middle School (K5-8th)

Before a middle school student can advance to a higher grade, he must pass all five major subjects (English/Language Arts, Math, Social Studies, Science, and Bible), or make them up in summer school.

High School (9th-12th)

Before a high school student can advance, the following criteria must be met:

Students advance to the next year (sophomore, junior, and senior) based on the number of credits earned. Students must pass each course and meet attendance requirements to receive the credit for that course.

Grading System & Grade Point Average (GPA)

Grades which are recorded on report cards and cumulative records are as follows:

Letter Grade	Numbered	Performance
A	90-100	Outstanding
B	80-89	Above Average
C	70-79	Average
D	60-69	Below Average
F	59 or below	Unacceptable

Graduation Awards and Criteria

Cum Laude	4.00-.4.249
Magna Cum Laude	4.25-4.449
Summa Cum Laude	4.50 or higher
Valedictorian	highest GPA above 4.5
Salutatorian	2nd highest GPA above 4.5

Graduation Requirements (College Preparatory Program)

Courses	CCS Requirements	SC State Requirements
Bible	4	(included in electives)
English	4	4
Math	4	4
Science	3	3
Social Studies	3	3
Physical Education/Health	1	1
Computer Science	1	1
Speech	1	(included in electives)
Foreign Language	1	1
Personal Finance	.5	.5
Electives	2 (up to 2 per year)	6.5
Total:	25-28	24

- Social Studies credits must include U.S. History, Government and Economics, and one other course.
- High school courses of Algebra I, Spanish 1 (or other foreign language), and Computer Science may be taken in 8th grade for high school credit; however, students may be required to retake those courses in high school if teachers/administration determine that mastery has not been achieved.

Homework

Homework is a necessary part of a child's education. Teachers will assign all homework. It is expected that parents cooperate with the teachers by ensuring that the assignments are completed and turned in on time.

1. For drill - students require solid drilling to master materials essential to their educational process.
2. For practice - following classroom explanation, illustration, and drill on new work, homework is given so that the material will be mastered.
3. For remedial activity - as instruction progresses, various weak points in students' grasp of subject matter become evident.

Projects will be assigned as needed. They must have a purpose and fulfill a specific academic requirement.

Students in the lower elementary grades who do not complete and turn in their homework will have their color changed and be required to complete their work by the next day.

Students in upper elementary, middle, and high school grades will be written up for each missed homework assignment and required to complete their homework during lunch detention. Every 8 missed homework assignments will equal a demerit.

Honor Roll and Perfect Attendance Awards

Honor Roll status is awarded to students at the end of each grading period. There is also a cumulative award (certificate) given to students at the end of the school year who have earned this status all 4 quarters of the school year. Students may qualify for this award in two areas:

1. "A" Honor Roll (all A's for all 4 quarters)
2. "A/B" Honor Roll (all A's and B's for all 4 quarters)

The Perfect Attendance award is given at the end of the year to students who are present each day of the school year (must be here for at least four hours to be counted present).

Progress Report Cards/Report Cards

Report cards will be sent via SCHOOLWORX at the close of every quarter. Daily grades may be obtained through SCHOOLWORX accounts. Any questions regarding the grades may be sent to the teacher through the messaging center. The fourth and final report card must be obtained through the school office after the end-of-year award ceremony. All bills and fees must be paid before the final report card is given. Only parents or legal guardians may pick up the end-of-year packet containing report cards.

Promotion/Retention Policy

Students in grades K5 through 8th grade will be retained if they fail three or more core subjects - math; language arts (the average of their language, reading, phonics, spelling, and Easy Grammar grades); science; history; or Bible. Students in grades K5 through 8th grade will be retained if they fail fewer than three core subjects and do not take and pass those courses in summer school. Any student who fails language arts or math must take and pass that course in summer school to be promoted.

At the high school level, a student's grade level is determined by the school credits he has earned. Some general guidelines for credits in grade level are as follows:

Grade Classification	Completed Credits
Freshman	0 - 6
Sophomore	7-12
Junior	13-18
Senior	19-24+

If a high school student fails either a math or English course, he must take and pass it in summer school (since 4 credits are required for graduation and these courses are cumulative, requiring mastery before moving on to the next course). If a high school student fails only the 2nd semester of a course that is cumulative (all math and English courses, as well as some science courses), partial summer school may be required to ensure mastery of the content before proceeding to the next course.

Administration will confer with the teachers and reserves the right to promote or retain students based not only upon academic performance, but also school attendance and age-appropriate social, emotional, and behavioral development.

Summer School

When available, summer school will be held for about 4-6 weeks (40 hours total per subject, with a maximum of 2 subjects) and is only for remedial purposes for those who have failed a subject or grade. There is a fee for summer school, which will be billed to your account, with half due before the first day of summer school and the balance due before the second half of summer school. The following students must take summer school to be promoted to the next grade:

1. Any student who fails Bible, Language Arts (see promotion/retention policy for elementary school guidelines), or Mathematics.
2. Any student who fails two core subjects (Bible, Language Arts, Mathematics, Science, or History) must take at least one failed subject in summer school.

3. High school students who fail any subject (especially Math or English) may need to retake that subject in summer school to earn the credit needed to graduate on schedule.

Students in grades K5 through 8th grade who fall into any of the above may be retained instead of attending summer school. The administration will determine which failed subjects the student must take in summer school to be promoted.

Arrival and Dismissal Policies

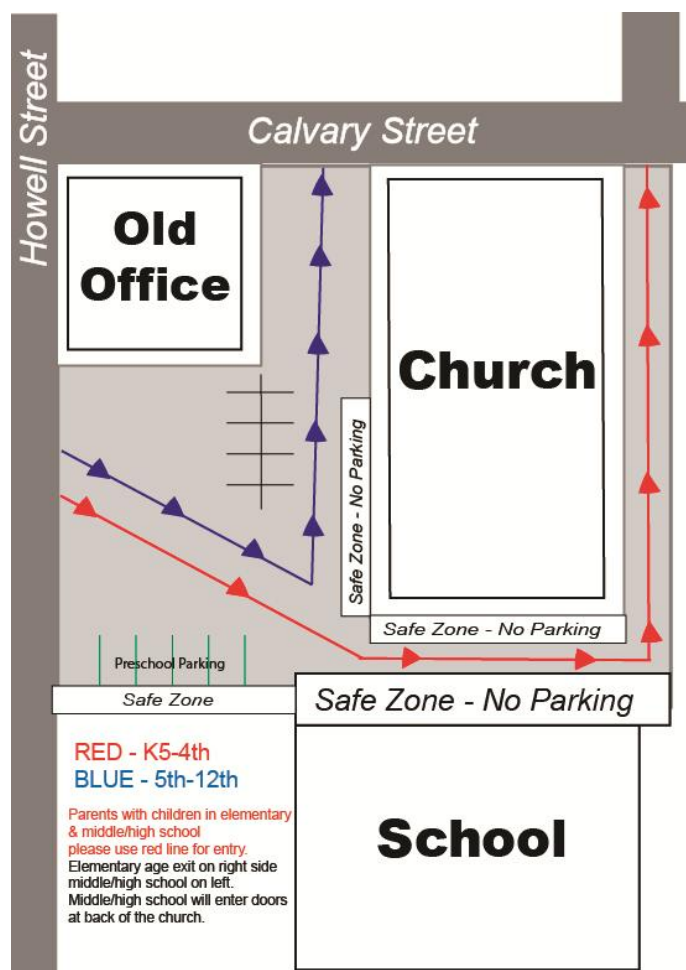
Car Line

For elementary students (K5 through 4th grade), car line begins at the Howell Street entrance, goes in front of the main school building (middle/high school students with elementary siblings will be dropped off and picked up here as well), then exits around the far side of the church building.

For middle/high school students (5th through 12th grades), carline begins at the Howell Street entrance, continues beside the church building on the near side, and leaves through the exit directly in front of them (for drop-off and pick-up). The far-side church entrance is ONE WAY and should only be used as an EXIT.

Safety is key: the schoolwide speed limit is 5mph.

- There are many moving vehicles during drop-off and pick-up, and our priority is to keep all students safe. Please follow the procedures as indicated.
- Drop-off:
 - Please have your student(s) ready to get out of the car quickly and efficiently (have bookbags, lunchboxes, and coats ready to go so carline can keep moving). Do not park and come in; drop your student(s) off in front of the door, where a teacher will be waiting to let them in. *All families with students in 4th grade and below must have their CCS carline number visible in the front windshield to enter the elementary building.*
- Pick-up:
 - Have your CCS carline number clearly displayed in your front window for dismissal. If you do not have a carline number, you will be asked to pull around and come to the office to show your ID before you can pick up your student(s).
 - Do not exit your vehicle; a teacher will load your student(s) into your vehicle.
- Any student not picked up by 3:15 will be sent to after-school care. Please see the After School section for information and pricing.



Early Dismissal

All parents/guardians coming during school hours to pick up students for dental and doctor appointments or other excused absences must report directly to the office, not to the student's classroom. A parent must send a written note or Schoolworx message stating the reason for early dismissal and receive approval from the office before picking up a student early. A student withdrawn early other than for an excused reason will be given a zero for any graded assignments in each class missed. The parent will check the student out at the office when a student leaves school early. To prevent carline disturbances and because the end of the school day tends to be busy, we request that all early dismissals be done by 2:10 PM. The closer to the end of the school day, the less we can guarantee your child will be packed up early and dismissed from their classroom promptly. When possible, please inform the office and your child's teacher in advance so we can do our best to have them ready on time.

Attendance Policies

Attendance

In South Carolina, all children are required to attend public or private school beginning at age five and continuing at least until their 17th birthday. If a parent chooses not to send their child to kindergarten, a waiver must be signed through their home school district. Parents also have the option to homeschool their children, provided the homeschooling requirements are met.

In accordance with the Compulsory School Attendance Law and SC Code of Regulations, uniform rules have been adopted to ensure that students attend school. Students are expected to attend school each day and counted present only when they are actually in school, on pre-approved homebound instruction, or present at an activity authorized by the school administration.

For the School Year: The school year consists of 180 days. To receive credit, students must attend at least 170 days of each 180-day year course, and must meet the minimum requirements for each course. Accrued student absences may not exceed 10 days during the school year. The first 10 absences may be lawful (excused), unlawful, or a combination. Any absence in excess of 10 may cause a student to lose credit for the year.

For a Semester: To receive credit for a 90-day/semester course, students must attend at least 85 days of the course, and must meet the minimum requirements for each course. The first 5 absences may be lawful, unlawful, or a combination. Any absence in excess of 5 may cause a student to lose credit for the year. All absences beginning with the 6th must be lawful.

Lawful Absences (Excused)

1. Absences caused by a student's own illness* and whose attendance at school would endanger their health or the health of others.

* Verified by a note from the parents or statement from a physician within two days of a student's return to school. Absences for CHRONIC or EXTENDED illness will be approved *only* when verified by a physician statement.

2. Absences due to illness or death in the student's immediate family are verified by a statement from the parent within two days of the student's return to school.

3. Absences due to a recognized religious holiday of the student's faith, only when approved in advance. Such requests must be made to the administrator in writing.

4. Absences for students whose parents/guardians are experiencing military deployment. The administrator may grant up to five (5) days of excused absences provided 1) the absence is preapproved, 2) the student is in good standing, 3) the student has a prior record of good attendance, and 4) missed work is completed and turned in within the school's allotted time period.

5. Absences due to activities that are approved in advance by the administrator (including absences for extreme hardships). Such approval should be prearranged when possible (see make-up work).

6. A pre-arranged family day. Students are allowed one per semester. Arrangements with the administrator should be made at least two weeks in advance, and all teachers must be notified before the absence.

Unlawful Absences (Unexcused)

1. Absences of a student without the knowledge of a parent.

2. Absences of a student with the knowledge of a parent, but without acceptable cause.

3. Suspension is not to be counted as an unlawful absence for truancy purposes.

* Truancy - Although the state requires students to attend only 170 days of an 180-day school year, parents and students should be aware that the SC Code of Regulations - Chapter 43-274 stipulates that a child 6 to 17 years of age is considered truant when the child has three consecutive unlawful absences or a total of five unlawful absences.

*When a student acquires four unexcused absences, the administrator may hold a meeting with the parents and student to discuss SC Compulsory School Attendance Law and implement strategies to ensure attendance. If a student acquires five unexcused absences, the administrator will hold a final meeting with parents and student to advise them of the seriousness of the situation and attempt to remedy the problem. A student who acquires six unexcused absences may be referred to the area attendance representative from the Department of Juvenile Justice for appraisal and disposition of the matter.

Approval of Absences in Excess of Ten Days and Award of Credit

For the purpose of awarding credit for the year, the administration shall approve or disapprove any student's absence in excess of ten days, regardless of whether those absences are lawful, unlawful, or a combination of the two.

Attendance for middle and high school students is taken per subject class. Students may not receive over ten absences in any given subject before they may be required to repeat the class, either in summer school or the following school year.

Tardiness

Punctuality is one of the most important skills a person can learn that directly correlates to an individual's success in the workforce. Parents should have students at school on time daily. Furthermore, secondary students are expected to be in their individual classes on time. Arriving late (tardiness) interrupts the learning process for the tardy student and their classmates. Furthermore, the tardy student misses important instruction. Each school sets its own policies as to disciplinary consequences for tardiness.

The following are not acceptable excuses for being absent or tardy:

- Transportation issues
- Scheduling issues
- Alarm issues
- Entertaining friends or relatives
- Trips not approved in advance

Each time a student reaches 5 unexcused tardies to school, that excessive tardiness will result in a \$15 fee billed to the parent. For middle and high school students, those who arrive at school on time but are late arriving to class will be issued a demerit. If a student is absent more than ten days, excused or unexcused, Calvary Christian School reserves the right to retain the student at the same grade level for the next school year or require the student to attend make-up days during summer school.

Make-up Work and Pre-Excused Absences

Students who plan to be absent from school must bring a parent note to the office in advance and obtain written approval from the administrator. Provisions for make-up of schoolwork missed during excused absences shall be arranged with the teacher(s) concerned in advance of time off. Work must be completed either before the approved absence or within one day per day of absence upon return. Schoolwork missed during unexcused absences will be given a grade of zero. Questions regarding attendance rules should be directed to the administrator. Excessive absences will be grounds for dismissal from Calvary Christian School.

Procedures for Makeup Work After Excused Absences

Absent students must make up all work in the time allowed. Students are allowed one day per absence to make up homework. Middle and high school students should return to school prepared to make up tests and quizzes already scheduled before the absence. All homework that was assigned before the absence must be completed and turned in to the teacher on the first day back to school.

Athletic Policies

Sports Tryouts

Calvary Christian School athletes are selected from those who qualify for tryouts and meet the eligibility requirements below. (Head coaches set qualification requirements).

- All student athletes must have school and SCACS waivers completed and turned in to the school office.
- All student athletes are required to have a sports physical.
- All student athletes must maintain academic and behavioral eligibility to participate in our sports program.

Eligibility

Students with at least a “C” average and a good disciplinary record qualify to participate in the sports program and other extracurricular activities with eligibility requirements. Students with any grade marked “D” or “F” will be reviewed by the administrator. The administrator will make the final decision regarding extracurricular participation.

Behavioral Policies

Philosophy

Discipline means order, which is important to students because it provides security. It helps students mature and prepares them for personal responsibility. Since God is the author of order, a wise teacher and administrator will provide discipline.

Calvary Christian School expects full cooperation from both student and parent in the education of the students. A student who shows repeated behavioral problems will be disciplined accordingly. This indicates that parents need to take action at home so that the teacher’s time is not consumed with behavioral problems rather than academic instruction. If at any time the school feels that cooperation is lacking, or a student/parent demonstrates an uncooperative spirit, the administration may request that the student transfer.

I Corinthians 10:31 says, “Whatsoever ye do, do all to the glory of God”. Therefore, as members of a Christian school, we must always take care to maintain the best testimony possible. CCS students, whether on campus or off, must abstain from the use of profanity, narcotics, alcoholic beverages, tobacco, immoral behaviors, and pornographic materials. Violations of these standards will be considered grounds for suspension from classes or expulsion from the school based upon the discretion of administration.

Self-discipline is the key to good conduct and proper consideration for other people. It is the right of every student to expect an environment conducive to learning free of disruption and free of any threat to themselves or their property. It is the purpose of these guidelines to promote a positive and safe climate for learning.

Student Integrity

Student attitudes shall reflect honesty, trustworthiness, patriotism, and respect for others and self. Cheating, plagiarism, falsification (verbal or written untruth), stealing and/or attempts at these activities are punishable. Students shall comply with additional school policies published in the parent-student handbook or otherwise brought to the student's attention. Students are not to criticize faculty to other students or to other faculty. Students who have questions about something a teacher does should talk with the teacher privately, then with the administrator if necessary.

The student's attitude toward God, others, and towards life itself will bear heavily on their happiness at Calvary. Attitudes often become contagious, thus either helping or hindering other students' attitudes. Those with good attitudes will gain the approval of fellow students and faculty. Those found out of harmony with the school's ideals regarding attitude and conduct may be asked to withdraw, whether or not there is an associated behavior.

Classroom Rules

- Be in your seat at the start of class or be counted tardy.
- After the teacher prays, there will be no more talking.
- The teacher, not the bell, dismisses each class.
- Failure to have the proper class materials will be the same as not having an assignment completed on time.
- Raise your hand for permission to speak.
- Get permission from your teacher before leaving your desk or your classroom.
- Get permission from the office to leave school, then check out at the office at the time of departure.
- Do not sit on desk tops or tables or lean back in chairs or desks at any time.
- Do not write on whiteboards unless directed to do so by your teacher.
- Do not attend to personal grooming in class (i.e., combing hair, cutting nails, etc.).
- Teachers may add rules specific to their classroom when acceptable to the administration.
- Backpacks must be left in lockers or a teacher-designated area.

Bullying

Bullying IS behavior that:

- Is intentional.
- Is repeated over time (chronic bullying is considered more than 2 acts per month).
- Is intended to harm (there is an intent to cause physical or emotional hurt).
- Involves a power differential (more than one person against another OR one person is more popular, bigger, or older than another).
- Creates a hostile educational environment (a student doesn't feel safe).
- Can be done through the use of social media (otherwise known as cyberbullying).

Bullying is NOT:

- Unkind words that occur once.
- Rough-housing or rough play that is neither intended to hurt nor a physical attack that is not part of a pattern of behavior.
- Behavior that an adult may deem inappropriate, but that the students do not perceive as hurtful (for example, name-calling or unkind behavior that all parties are participating in equally).

Elementary Discipline (K5-3rd Grade): Color Change

***Note: This discipline begins the moment that the student enters the building and continues until the time that they are taken home. ***

Green: The student had no issues and had a great day.

Yellow: The student has received two warnings to correct their behavior and/or been made aware of an issue (i.e., missing homework)

Red: The student has received four warnings and will be in isolation during lunch, and will walk laps during recess and/or perform classroom chores. A parent will receive an email home about the behavior/issue.

Blue: The student has received six warnings. The parent will receive a phone call home from the office. The student will be in isolation during class and all breaks.

Black: The parent will be called and must take the student home for the day. Both parents must meet with the administrator before the child may return to school.

2 Blacks: 2 days of out-of-school suspension, then both parents must meet with the administrator to determine future steps.

3 Blacks: meeting with administration regarding expulsion.

Middle - High School Discipline (4th-12th Grades): Demerit System

The demerit system of recording discipline includes four levels of behaviors and the way they are handled:

- *Category One*: Minor infractions (1 demerit each)
- *Category Two*: Excessive Category 1 infractions or next level infractions (2 demerits each)
- *Category Three*: Excessive Category 2 infractions or more serious infractions (5 demerits each)
- *Category Four*: Excessive Category 3 infractions or severe infractions (10-15 demerits each)

Category One Offenses (1 demerit each; when excessive, 2 demerits each or up to 5 demerits at administrative discretion)

- Littering
- Unprepared for class (missing required materials)
- Excessive talking in class
- Unexcused tardiness to class
- Food Violation (eating/drinking in class, chewing gum, water bottle violation)
- Distracting/disruptive conduct in class (includes sleeping in class or chapel)
- Dress code violation (including hair, jewelry, etc.)
- Hall Violation (no pass, excessive noise, running)
- Boisterous conduct (in school, after school, at school-sponsored activities)
- Inappropriate speech (includes teasing or unkind treatment of others)
- Not obtaining permission (to ride with another parent/student, to go to your car, to leave class, to go to unauthorized areas of campus, etc.)
- Locker violation
- Excessive homework violations (8 incomplete assignments)

Category Two Offenses (2 demerits each; when excessive, up to 5 demerits each):

- Horseplay/dangerous play
- Gripping/complaining/poor attitude
- Unauthorized cell phone use (or other technology)
- Defacing school property (plus payment for repairs)
- Disobedience

Category Three Offenses (5 demerits each; when excessive, up to 10 demerits each):

- Repeated Category 1 or 2 offenses (at administrative discretion)
- Inappropriate speech (repeated or more offensive)
- Lying to faculty or staff
- Stealing

- Cheating (includes copying another's work or getting unauthorized help from another)
- Skipping class
- Vulgarity/profanity
- Uncontrolled temper
- Disrespect to faculty, staff, or classmates
- Direct disobedience/defiance/rebellion to faculty or staff
- Speeding/reckless driving
- Questionable music (having, singing, or playing it)

Category Four Offenses (15-45 demerits each, as determined by administration):

- Fighting (the school has zero tolerance for fighting or any displays of violence)
- Inappropriate displays of affection
- Extreme disrespect to authority
- In case of serious or continuous misconduct, the administration may impose a long-term suspension or permanent expulsion

Office Referrals

If a student is sent to the office, the student will remain at the office until the teacher has the opportunity to speak with the administrator and/or call the parent. The teacher will notify the parent of what behavior prompted the teacher to remove the student from class and the subsequent discipline that will be administered or requested from the administration.

Levels of Discipline (4th-12th Grades)

Note: 4th grade will gradually work into this system the first few weeks of the year.

1. Detention (every 5 demerits). The fee for each detention is \$25.
2. In-School Suspension (with a parent meeting; every 15 demerits). The fee for each ISS is \$50.
3. Out-of-School Suspension (with a parent meeting; at 30 demerits and at 45 demerits). The fee for each OSS is \$50.
4. Expulsion (with a parent meeting; at administrative discretion, but usually after 45 demerits, with continued misconduct).

Administration will usually follow the demerit system and the categories within, but reserves the right to begin at any level of discipline that it deems necessary, including for any misbehaviors not specifically mentioned. In school suspensions may become out-of-school suspensions when necessary.

Suspensions

- In-School Suspension (ISS): the student will be assigned to a teacher. He will remain isolated all day, reporting only to the assigned teacher. He can do his daily work and earn credit for it.
- Out-of-School Suspension (OSS): the student will not be allowed at school or any school-sponsored activities for a designated number of days until a parent/teacher conference with administration is held. A student will receive zeros on all graded activities during this time and will not be allowed to make up any work missed.

Probations

- Academic – limited extracurricular activities
- Behavioral – no extracurricular activities
- Spiritual – limited extracurricular activities + periodic counsel
- Social – prohibited from association with specific students

Administration may place any student on behavioral probation and determine the terms of probation when they repeatedly or flagrantly disobey school regulations or teacher instruction. If the student fails to respond to this action, suspension or expulsion may follow. This probation may be used in extreme cases and may be perceived as a student's "last chance". If probation does not produce the necessary results, parents may be asked to withdraw the student from school.

Administration may place new students who test below grade level, returning students who had difficulty passing a course the previous year, or any student who is failing most/all of their academic classes or showing no obvious effort in assigned work on academic probation.

Automatic Expulsion (includes, but is not limited to):

- Possession of pornography (on/off campus)
- Immoral activities/displays of homosexuality
- Vandalism
- Drugs/Alcohol/Tobacco (on/off campus)
- Charged with a crime or being arrested for illegal activity
- Possession of dangerous objects, firearms, explosives, arson materials, etc.
 - Dangerous objects: brass knuckles, knives, etc.
 - Firearms: includes any gun or look-alike weapon
 - Explosives: firecrackers, poppers, stick bombs, etc.
 - Arson: matches, lighters, flammable materials, etc.
- The administration reserves the privilege to, at any time, terminate a student's enrollment at the school. This may be done without discussion or explanation.

Dress Code Policies

Philosophy

Outward appearance serves as an external indicator of heart attitudes and life values. Our ultimate goal in appearance and dress is to glorify God, not man, and to direct others' attention to the Christlikeness of our spirit (1 Corinthians 6:19-20; 10:31). In light of these principles, we must set an institutional standard for our school. It is not our intention to say that a Christian who does not meet our standards is sinning, but only that our students must meet these standards for us to be consistent. General Scriptural guidelines for dress are:

- **Modesty** (1 Timothy 2:9; II Timothy 2:22)
 - Modesty means decency: not showy, not drawing attention to oneself. Those who want to dress modestly are conscientious about how their dress influences others. Attire should draw attention not to one's physical features but to one's countenance, and Christ's purity and holiness in grooming, dress, and actions to encourage a lifestyle of godliness.
- **Distinctiveness** (Deuteronomy 22:5; I Corinthians 11:14-15)
 - Genesis 1:7 says, "Male and female created He them." God created two distinct sexes. By doing so, He purposely planned basic differences between the sexes. These distinctions should not be altered.
- **Appropriateness**
 - Appropriateness means suitability, fittingness, or compatibility. Appropriate attire is modest, suitable, and fitting to the occasion. Certain types of clothing are appropriate for certain activities (class, church and ministry vs. recreation and work). Certain types of clothing are appropriate for warmth and protection during different seasons. The right choice is one of balance, deference and self-control.
- **Deference**
 - When we show deference, we show consideration and respect for others, as Jesus Christ says in Matthew 7:12. Romans 14 tells us not to judge one another; however, understanding that a weaker brother may be offended, we must be careful not to be a stumbling block. There are times when we must choose to defer, submit, and yield our rights in love and concern for others. Ultimately, we must choose what best honors God and serves others, resulting in a higher standard to minimize offense.

Chapel Attire

- **Girls** - black knee-length skirt, burgundy field trip shirt with Calvary logo on it, socks, nylons or tights, and casual dress shoes or tennis shoes.
- **Boys** - khaki pants, burgundy field trip shirt with Calvary logo on it, belt, dress socks, and casual shoes or tennis shoes.

Everyday Attire

- **Elementary Attire (K5-4th)**

Girls – knee-length skirt or dress, modest shirt, socks, and tennis shoes.

Boys - collared shirt, casual dress pants, socks, belt, and tennis shoes.

- **Middle School - High School Attire (5th-12th)**

Girls – knee-length skirt or dress, modest shirt, casual shoes. (Tennis shoes are acceptable for every day, but dress shoes are required for performances).

Boys - collared shirt, casual dress pants, socks, belt, and casual shoes. (Tennis shoes are acceptable for every day, but dress shoes are required for performances).

Field Trip Attire

This will usually be the same as chapel attire, with some approved exceptions based on weather and activity. Please see all field trip forms for detailed dress code.

Physical Education and Athletics Attire

Participating in PE when it is offered is required. Students must be in full PE uniform by the beginning of the Physical Education class. Students must wear the PE uniform or their grade will be affected. Students with an excused note given to the school office, due to sickness/injury, will be exempt for the given day(s).

PE Uniform: t-shirt, sweatshirt (when needed), loose-fitting athletic pants or knee-length shorts (all gray, navy, or black), and athletic shoes.

Formal Attire

Before any special occasion requiring formal attire (formal/tuxedo/Sunday dress), a dress check will be given by the administration. All formals must meet the following requirements:

- No bare shoulders
- All dresses knee length or below
- Modest necklines
- Sleeveless dresses must come to the edge of the shoulder and not hang loose under the arm
- Standard of appropriateness for each particular event shall apply

After-School Activities Attire

This includes the school picnic, sporting events, and other after-school events.

- Students may wear loose-fitting pants (includes jeans; no spandex or leggings) or knee-length athletic shorts that fit dress code requirements.
- T-shirts must have sleeves and no unacceptable logos. They must be modest in neckline and length.
- Hoodies with no inappropriate writing, logos, or pictures.

Dress Code Guidelines

- Ladies:
 - All skirts or dresses should be knee length or longer all the way around the student.
 - All skirt slits should be sewn to the knee (no slits higher than the knee).
 - Shirt necklines need to be modest in coverage.
 - Shirts and skirts (as well as pants, when permitted) are to be loose-fitting.
- Men:
 - No pants with overly large pockets or straps are permitted. Pants must be casual/khaki material and may not be nylon or sweatshirt material. Pants must be loose-fitting for all school activities.
 - Boys are not permitted to wear jeans or denim material, except on dress down Friday.
 - Boys' hair must be tapered in the back and off the ears, eyebrows, and collar.
 - Jewelry, except for watches, is not to be worn by boys.
- All:
 - No large emblems or names are permitted across the front or back of shirts. Small logos on the left or right shoulder of the shirt are permitted.
 - No TV, movie, music, or entertainment characters should appear on any clothing.
 - Shoes are to be closed in the front and have a back.
 - Crocs, sandals, Birkenstocks, flip-flops, etc. are not permitted as footwear since they do not meet the above requirements.
 - Sweatshirts without hoods are permitted on regular attire days, as long as the collars of their uniform polo shirt stay visible.
 - Spirit wear hoodies and Calvary uniforms hoodies may be worn. During indoor activities, the hood must be kept down.
 - T-shirts may only be worn on dress down Friday (above logo rules apply). Calvary-approved event wear and school spirit wear are permitted on dress down Friday.

Extended Care Policies

Morning Care:

School facilities open each school day at 7:30 am. Students who arrive before class time must report directly to the cafeteria (elementary) or church auditorium (MS/HS) for supervision. (Staff students only may be admitted at 7:25, before morning teacher devotions).

After School:

Students will be in car line until 3:15. Any students who are not picked up by 3:15 pm, will be taken to after-school care, and parents will be billed accordingly. Elementary students may have homework time and play time (outside, weather permitting), while middle and high school students will go to a teacher's classroom to do homework.

After school care is from 3:15 pm - 5:00 pm. Any parent who has not picked up their student by 5:00 pm, will be charged an extra dollar per minute past 5:00 p.m. For students enrolled in CCS, the fee for after-school care per family is \$65 per week, or \$15 per day, and will usually be billed weekly (sometimes bi-weekly). Any student staying for after-school care must continue to follow dress code.

A late fee of \$1 per minute per student will be billed for anyone not picked up by 5:00 pm.

Field Trip Policies

Field trips are taken at various times during the school year to places of educational interest. This area has many places of special interest and benefits for students. The students are required to maintain the same level of behavior and responsibility while away from school as required at school. A field trip uniform is required at all field trips, unless specified by the teacher on the field trip permission form.

If for some reason the student is unable to attend the field trip, they will either be required to attend regular school hours and write a paper about the topic covered by the field trip assigned by the teacher, or to stay home as an unexcused absence. This will be decided by administration based on the availability of a teacher to supervise the student. All fees for the field trip are still due, as field trip prices are based on total class attendance.

Field Trip and Extracurricular Activities Transportation Regulations

Students may not behave in a disruptive or distracting manner while riding school buses on school trips. School bus transportation is a privilege that may be withdrawn due to inappropriate behavior. The bus driver is in complete charge of the bus and its occupants at all times. Students riding the bus must comply with the requests of the driver.

Bus Rules:

- Follow the driver's directions.
- Sit in your assigned seat.
- Keep your hands, arms, legs, feet, and personal objects to yourself and inside the vehicle.
- Refrain from name-calling, gestures, or loud talking.
- Refrain from pushing, shoving, or annoying other students.
- Pick up and dispose of all litter/trash you may have on the bus
- Abide by the discipline code.
- Do not communicate with drivers or riders in other vehicles or others not on the bus.

Parent Chaperones: Parents may be asked to volunteer as chaperones. The school requires parents to follow the same modest standards of dress and conduct as is required of the students. (Ladies are asked to wear knee-length skirts, loose-fitting pants, or capris, unless otherwise listed on the field trip form). Parents who do not meet the standards will not be permitted to act as chaperones.

Health and Safety Policies

Preparedness

Your student's health is important to us. We take as many precautions as possible and practicable.

- Cleaning Guidelines (Facilities)
 - All frequently-touched surfaces will be cleaned routinely.
 - All lunch tables are cleaned and disinfected between lunch shifts.
 - All bathrooms are cleaned in the evenings.
- Cleaning Guidelines (Hands)
 - Good handwashing techniques are taught and encouraged.
 - All students will wash their hands before eating.
 - Hand sanitizer will be available throughout school to use when handwashing is not available.

Illness

- All emergency medical information is on the student application and must be filled out and signed by the parent/guardian. If your child needs to take a prescription medication during the school day, you must complete a prescription medication log and turn it into the office, along with the medication. Before the school year begins, if your child requires an inhaler, EpiPen, nebulizer, etc., please fill out the same form and mark as needed.
- Students who become ill at school will ask their teacher's permission to come to the office. Parents will be called when necessary.
- DPH mandates that students with the following symptoms/illnesses be exempt from school: vomiting, diarrhea, a temperature of 100.5 degrees or higher, flu-like symptoms, communicable diseases or infections. Calvary reserves the right to contact the parents and request immediate removal of the student in all the above situations.
- Any non-prescription medication will not be distributed without parent permission.
- All students are expected to be at school unless ill or obtaining prior approval.
- In case of the school closing for longer than two consecutive weeks: at the time of closing, we will send home complete instructions for that time period.

Medications

All prescription medication and non-prescription medication will be kept and administered under the supervision of the school office, except when the office receives written recommendation from your physician for a student to possess and administer medication to themselves. Records shall be kept of all medication deposited in the school office and approved for student use. The unauthorized possession and use of nonprescription drugs or medication during the school day may result in disciplinary action against the student.

The school office has over-the-counter medication (i.e., Tylenol, Motrin, Pepto) on campus and can administer these to a student after the school office has called and obtained permission from the student's parent/legal guardian. The office will inform the parent of the dosage and the time the medication was given.

Parents must not allow a student to come to school with a fever or a contagious disease, or who has insufficiently recovered from an illness. Parents will be asked to come and pick up their student who became ill while at school.

Water Bottles

All students may bring a spill-proof water bottle to use in the classroom following these guidelines:

- The bottle must be labeled with the student's name.
- The bottle may contain water only. (A student bringing any other beverage to class in their water bottle may lose the privilege of having a water bottle in the classroom).
- The water bottles cannot be a cause of distraction in the classroom.
- Students will be able to refill their water bottles from water bottle fillers on campus.
- Failure to comply may result in privilege being rescinded and/or demerits issued.

Fire/Tornado/Preparedness Drills

Fire drills are held regularly during the school year. All personnel and students will leave the buildings in a quiet and orderly manner. An evacuation plan is posted in each classroom and other locations. Students will practice tornado and other preparedness drills periodically during the school year.

Parent Information

Calendar of Events

Calendars are available at the school office and on our school website. They contain all scheduled holidays, early dismissals, and events for the year. The parent/guardian is fully responsible for referencing the calendar to ensure that the student is present at all required events. Calendars are subject to slight changes only when necessary.

School Closings/Delayed Openings

The school will close or delay opening only in cases of emergency or governor mandate. These would include extreme weather conditions; health risks; loss of water, heat or electricity; or any other condition that may prove a safety risk to students and teachers. You will be informed in the following ways:

- TV and Web channels: WYFF4 and WSPA7
- A Schoolworx message from the school (you will hear from us)
- Facebook post

Conferences

Conference days are scheduled regularly during the school year (approximately every 3 weeks, after progress report cards are sent in Schoolworx) to discuss a student's progress and needs. Unscheduled conferences may be needed, and parents are always welcome to request extra conferences to discuss their student's progress. We do ask, however, that parents call or schedule a conference via SCHOOLWORX before coming.

Parent/Staff Cooperation

Full cooperation between parents and teachers is essential. Anything said or done to diminish respect and confidence for either parent or teacher will do great harm to the student. When a misunderstanding arises, a parent should bring it to the teacher's attention immediately via SCHOOLWORX. Often a brief conference in person or by telephone can clear up any difficulty. Should the problem persist, the parent should then feel free to consult the administrator. A conference with the teacher may be arranged through the school office.

Soliciting

No soliciting or distributing of any literature by a parent or student will be permitted without permission from administration. For safety reasons, the school prohibits any unauthorized meetings of parents or students in the parking lot or adjacent school property ("unauthorized" means without written permission from the administrator).

Visitations

Alumni: all returning alumni must receive a visitor's badge from the school office.

Parents: are welcome to visit the school. They are reminded, however, to report to the school office to secure approval and receive a visitor badge before visiting any other part of the school.

Student: We welcome visitors! A Calvary student who wishes to bring an outside person must receive permission *at least 24 hours* in advance from the administration. The visitor must bring written permission from both his principal and parent if he comes on school-scheduled days. A person who is on suspension, probation, or has been dismissed from CCS or another school may not visit the school. A student hosting a visitor is responsible for explaining school standards and expectations regarding proper conduct. Visiting boys and girls must meet school dress standards. Each visitor will be given a visitor badge on arrival at the school from the school office.

Student Information

Activities

Students who participate in athletic teams, the Senior Celebration, the Jr/Sr Mission Trip, or any other special events at Calvary Christian School are required to attend all functions in which these groups participate. All students are required to attend all events on the calendar noted as mandatory. Students and parents should plan their individual schedules so no conflicts arise.

Electronics, Books and Toys

Cell phones must be turned off during school hours and left in student lockers unless given specific permission by a staff member.

School regulations prohibit the possession or use of electronic devices on school property or while being transported by school buses unless administrative permission is given. This includes, but is not limited to, smartwatches, smart glasses, portable gaming systems, iPods, and electronic readers (Kindles, Nooks, iPads, etc.).

Toys, games, dolls, puzzles, calculators, musical/game watches, books, magazines, pets, etc. are not to be brought to school unless requested by a teacher as part of an assignment or special event. All such items will be taken from the student and returned upon the request of the parent with the assurance that said item will not be brought to school again.

At the school's discretion, items may be held either for investigation or until a parent is available to remove the item from school (a meeting may be requested if necessary).

Lockers

At the beginning of the school year, every student in 1st-12th grades will be assigned a locker. It will be the student's responsibility to keep lockers clean, organized, and sticker-free. The floor around the lockers and the top of the lockers are to be kept empty. All jackets and backpacks are to be neatly arranged in their appropriate place.

Students are expected to take everything they need from their lockers when they go to class or study hall and when leaving school for the day.

Lost and Found

We highly recommend that student names be written on tags be placed on all personal items such as sweaters, coats, water bottles, etc. Any articles found where they should not be will be placed in the "Lost and Found". Students may only claim these items before school, during lunch, or after school. Articles that are not claimed will be donated or disposed of within two weeks of the end of every quarter (as the school sees fit).

Lunches

Students in K5-12th grade need to bring their lunch daily. They may purchase a variety of snacks and drinks from the school, and hot lunches will be available for purchase on certain days (proceeds go to the junior/senior mission trip).

Students will eat lunch in the cafeteria. Courtesy and cleanliness will be observed as follows:

- Students, escorted by their teacher, will report to the cafeteria in an orderly fashion.
- Students must eat lunch in the cafeteria. No food or drink may be taken from the cafeteria.
- Students are to remain in the cafeteria until dismissed unless they are under the supervision of a staff member.
- Students will leave the cafeteria in the same (or better) condition as how they found it. All utensils, food items, and/or trash will be cleaned up before the students leave the cafeteria.

Relationships (Boy/Girl)

Love, courtship, and marriage are among the most natural and God-given blessings experienced by mankind, and it is naturally the desire of most Christian parents that God lead their children to a mate of His choosing. What better place than a Christian school to begin that process by forming a deep and intimate relationship with God, resulting in obedience to His leading in this very serious matter of marriage and family? We, as administration and staff, realize that few students possess the spiritual and emotional maturity at this point in their development to handle the responsibility of intimate relationships and lifelong commitments. Based upon the above, CCS will encourage wholesome friendships between boys and girls. Dating or “going out” will not be permitted on campus. Students MUST refrain from all displays of affection at school and school functions (no holding hands, hugs, bodily contact, or displays of infatuation).

Mixed groups must not be together unchaperoned anywhere on school grounds, during or after school, or at any school-related activities (this includes loitering in hallways, locker areas, and in the parking lot, around and in parked cars). Though we realize these requirements will not reflect the preferences of all parents, we believe they are necessary to ensure proper order, safety, and the appearance of impropriety.

The S.C. Code § 16-3-655 addresses relationships of minors aged 16 and under. Here at Calvary Christian School, we hold ourselves to a higher standard and forbid any relationship of an adult (aged 17 and older) with a minor (aged 16 and younger). Students dating, going steady, etc. must maintain a maximum age difference of two years.

Furthermore, relationships involving an adult (17 and older) and a minor (16 and under) are strictly prohibited.

The administration reserves the right to intervene and make decisions in this matter of boy/girl relationships at school based on our experience, observations, and leading of the Holy Spirit. We feel very strongly that our motives concerning this matter are based on appropriateness and purity, without prejudice.

Student Drivers

Students who wish to drive to school must obtain the form from the office, complete it, and return it to the office. They must then abide by the following rules:

- Allow plenty of time to arrive at school early since traffic can be heavy in the mornings.
- On the campus, the speed limit is 5 mph. The pedestrian always has the right-of-way, no matter where he is walking.
- Park your car upon arrival, leave it immediately, and do not return to it until the end of the school day, unless teacher permission is given.
- Lock your car doors; CCS is not responsible for items in your car.
- Speeding, reckless driving, or foolishness, whether observed on campus or off, may result in a revocation of permission to drive on campus.
- Students are not allowed to sit in parked cars or congregate in the parking area. Student drivers are to leave immediately after dismissal.
- Radios are not to be heard outside the car while on campus.
- Anyone wishing to ride to or from school in a student-operated car must have prior administrative approval and permission (written) from both sets of parents.
- Park in the designated student parking area (check with administration).

***DISCLAIMER: These policies are set for the current school year; however, administration reserves the right to make changes at any time if it is deemed necessary.**